

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
October 10, 2013 MEETING MINUTES
McKenzie City Hall @ 4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Zoning Commission were present except for Gena Manner & Secretary Larry Wheat.

Members of the Historic Zoning Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

II. Approval of September 12, 2013 Minutes.

Motion to approve minutes made by Nola Hobbs, second by Donna Taylor. Motion passed.

III. Administrative Approvals

A. Bethel University

Bethel University's presented a request to replace the shingle roof & gutters with a shingle roof & gutters of the same type @ 675 Stonewall St. property.

Action taken: Request was approved by CLG Jennifer Waldrup, due to no change of material or appearance.

IV. Old Business

A. Lulu Belle's signage @ 55 Broadway

Discussion: The Commission had reviewed "The Standards" in regards to fluorescent signage. Additional questions concerning the sign size and location of sign on the building and verification of the type of fluorescent bulbs that would be used were answered by Greg Browning, owner.

Action taken: Motion made by Lisa Norris with second from Donna Taylor to approve the sign.

V. New Business

A. Dragonfly Bakery – Sandy Johnson

Discussion: The Commission had already received the proposed changes to the building Ms. Johnson has leased for the bakery. Changes include, uncovering the upstairs windows and

replacing plate glass in downstairs. Replace door with wooden door w/glass insert. Installation of canvas awning on ground level and small dome awnings on upstairs windows. Changing the logo on the existing sign & reusing it. Possibly re-facing the brick façade for a more consistent look. There was some concern over the canvas awning vs. the flat metal awning on the building and the upstairs dome awnings.

Action taken: Motion made by Susan Bradberry with second from Donna Taylor to approve all the plans for the building, with the exception of the upper floor dome awnings.

B. Connie Horner

Discussion: The Commission had already received the proposed changes to the building. Changes include, uncovering the upstairs windows, removal of the flat metal awning, painting the building and adding a simple iron balcony on the upstairs. The building will have a business on the ground level and an apartment on the upper story level.

Action taken: Motion made by Lisa Norris with second by Susan Bradberry to approve the plans with the exception of the balcony. The balcony design is to come back before the Commission for approval before installation. Motion passed.

C. McKenzie Industrial Board

Discussion: Billy Barksdale of the McKenzie Industrial Board presented their plans for renovations to the depot building. The majority of the work will be done on the interior of the building. The only changes to the outside of the building will be where the large roll up doors are. These doors will not be taken out, they will be rolled up. In their existing space a wooden door with transom and side lite to mimic existing doors on the building will be installed.

Action taken: Motion made by Lisa Norris with second from Donna Taylor to approve the plans. Motion passed.

VI. Other Business

VII. Adjournment

Motion to adjourn by Susan Bradberry, second by Nola Hobbs. Motion passed.

Time adjourned: 5:40 p.m.